



**DEVON &
SOMERSET**
FIRE & RESCUE SERVICE

LOCAL PENSION BOARD

Date of Meeting: Monday 3 March 2025, at 10.00 am via MSTeams

A G E N D A

ITEM NO.	ITEM TITLE
1.	Apologies
2.	Conflict of Interest Declaration (Pages 1 - 4) Review of the Conflicts of Interest Register, as attached, and to identify any declarations in relation to agenda items on this meeting's Agenda.
3.	Notes (Pages 5 - 10) Notes of the meeting held on 11 September 2024 attached.
4.	Review of Terms of Reference (Pages 11 - 18) To review the Board's Terms of Reference with recent addition at 2.(d).
5.	Roles & Responsibilities To note the roles and responsibilities as published on the website: Firefighters' pensions board Devon and Somerset Fire and Rescue Service
6.	LPB Membership review (Pages 19 - 20) Review current membership: <ul style="list-style-type: none">- 2 x Employee Representative vacancies- P.Gilbard's term is due to end 31/05/25
7.	Training Update (Pages 21 - 22) Latest Training Log attached.
8.	Review of Actions (Pages 23 - 26) Latest Action Log attached.
9.	Risk Register (Pages 27 - 30) Latest Risk Register attached.
10.	Scheme Manager Update Report to be presented at the meeting.

ITEM NO.	ITEM TITLE
11.	<p>Employee Contributions Consultation The Service to provide an update to include consideration of potential impacts.</p>
12.	<p>Public Service Scheme Return 2024 Review compliance with the Scheme return for public service pension schemes The Pensions Regulator.</p>
13.	<p>Self-Assessment/Assurance</p>
	<p>(a) <u>Website</u> To confirm that the website is up-to-date.</p>
	<p>(b) <u>tPR Self-Assessment</u></p>
14.	<p>LPB Work Programme (Pages 31 - 32) To review the LPB work programme, as attached, noting items for the next meeting and dates/times for the year ahead.</p>
15.	<p>Topic of Interest Topics of interest to be considered.</p>
16.	<p>tPR Annual Survey Results</p>
17.	<p>Annual Review of internal controls Update at the meeting.</p>
18.	<p>Date of Next Meeting The next meeting is scheduled for 2 June 2025 at 14:00.</p>

Board Membership

*Scheme Manager
Representatives:*

Cllr. Simon Coles
Satnam Singh Rai

Andrew Furbear

Maria Phillips
(CHAIR)

*Scheme Member
Representatives:*

Phil Gillbard

Greg Webb

Other Attendees:

Chris Howes (Assistant Director of People)

Mareena Anderson-Thorne (Culture &
Service Transformation Manager, Scheme
Manager)

Sam Brown (Democratic Services Officer)